

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

Category	Detail Summary
<p>Transition to Hybrid Model</p>	<p>At Hilton Head Island Elementary School for the Creative Arts, we are committed as a school community to achieving the shared vision of facilitating an environment that is safe, rigorous, engaging, and arts-infused for all learners. As we reopen the campus to on-site learners, it is our focus as a staff to operate within the guidance of the Beaufort County School District (BCSD) Reopening Plan, as well as the guidelines set forth by the South Carolina Department of Health and Environmental Control (SC DHEC). It is our belief that in maintaining a safe and orderly environment in accordance with said guidelines we will successfully provide an academic environment for all children where they may grow and flourish.</p> <p>Beginning on October 5, 2020, students enrolled as on-campus learners will arrive in the morning between the timeframes of 7:15 a.m. and 7:40 a.m. on their specified AA or BB schedule. This breakdown is determined alphabetically, generally speaking, as follows:</p> <ul style="list-style-type: none"> • <u>Last Names A – L</u>: AA designation, and on-campus assignment of Monday and Tuesday. • <u>Last Names M- - Z</u>: BB designation, and on-campus assignment of Thursday and Friday. <p>Wednesdays will be reserved as a virtual day for all students and staff, as the building will be deep-cleaned on this day each week.</p>

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<p>Some changes are being applied to the above designation for student siblings, so that children of the same immediate family may follow the same schedule.</p> <p>During remote learning days - those days of the week in which on-campus learners are not scheduled in the building - children will continue to receive instruction by a combination of strategies inclusive of the following: live Zoom instructional sessions from teachers; consultation with academic interventionists via Zoom; pre-recorded lessons posted to online platforms; extended learning assignments that are standards-driven and centered around instruction provided during the on-campus days and allow children to apply skills that have been taught, modeled, and practiced throughout on-campus instruction. Seesaw will be the main instructional platform for students of grades K-2, and Google Classroom for those in grades 3-5.</p> <p>The alignment of pacing in the delivery of standards-driven instruction amongst our fully virtual students and on-campus hybrid students will be maintained across grade levels by careful co-planning across our professional learning communities. Our instructional staff is committed to providing a high quality of learning for all children and will work together to provide rigorous and targeted instruction to all students throughout this unprecedented time.</p> <p>When our doors open on October 5th, on-campus learners are expected to be present in classrooms and ready to learn by 7:45 a.m. The instructional school day will extend to 2:45 p.m., when dismissal procedures will occur. Children will be engaged in learning across the content</p>
--	---

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

areas of ELA and Reading, Math, Science, and Social Studies, as well as Related Arts. Our Arts courses will be provided daily to all students on weekly rotation by class throughout the hybrid model of instruction. Fully virtual learners and remote hybrid students will join the classes of on-campus students to receive instruction in the Arts as designated by the schedule. With the exception of Physical Education and Dance, students learning on-site will receive instruction from their Related Arts teachers within their home-based classroom to safely limit movement about the building. The PE and Dance classrooms will be disinfected between each class change.

Periodic movement breaks, intervention classes as appropriate to student need, and lunch and recess timeframes are embedded in the daily schedule.

It is important to note that effective October 5, 2020, all students – those that are fully virtual and those that are on-campus hybrid – will follow the same instructional schedule, beginning at 7:45 a.m. and extending to 2:45 p.m. During the time of full virtual learning, student instructional days have begun at 8:30 a.m., and ended at 2:30 p.m. This will change to reflect a slightly longer day once the hybrid model of instruction starts. Daily schedules for each grade level may be found on our school website, at <https://hhisca.beaufortschools.net/>.

We are eager to resume face-to-face instruction with students. You will find below in the segments of this document bulleted plans that identify protocols throughout the school as we move forward in a safe reopening of our building and campus.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

<p>Morning Arrival Procedures</p>	<p>The following safety protocols will be in place during morning arrival. Students may arrive in the car line and/or on buses as early as 7:15 a.m. but no earlier. Due to the need for social distancing and limiting of crowds, we will not facilitate or offer an early morning arrival programming at this time.</p> <p><u>Car Arrival Protocol:</u></p> <ul style="list-style-type: none">• Adequate staff will be positioned appropriately along the front sidewalk area to greet and facilitate movement of students into the building in accordance with social distancing guidelines, calling for a minimum of six (6) feet of space between all individuals.• All students and staff must wear a face mask upon exiting their vehicle to enter the building. Individuals may not opt to wear face shields in lieu of masks. If a person is wearing a face shield, the expectation is that they also wear a mask to fully cover their mouth and nose.• Visual cues and direction will be provided by staff and via signage along the car line driveway to guide parents as they drive around the loop.• Parents and/or other adult drivers and passengers of vehicles <u>are not</u> permitted to park in the school lots, along the driveway, or to exit vehicles at any time while dropping children off. Visitors are limited in the school at this time, and parents may not walk children to classrooms.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none">• Adequate staff will be posted in the staff parking area, as well as the cafeteria parking entry to deter individuals from entering these areas which are prohibited during car arrival and dismissal.• Visual cues, safety cones, and rubberized colorful dots will be utilized to notate safe social distancing practices to maintain a minimum of six (6) feet between all individuals.• Students must exit their car from the curbside, no exceptions.• Upon entering the building, students will follow the directional floor markings in the main hallways and classroom pods as they walk to their classroom. Staff will be positioned to supervise and guide this process, teaching and modeling social distancing expectations.• There will only be <u>one</u> (1) lane of traffic in the car line. Passing is not permitted at any time due to safety protocols.• Tardy students dropped off between 7:45- 8:00 AM <u>do not</u> require their parent to walk them to the front doors. Staff members will be present to assist, and parents are asked to remain in vehicles.• Parents are asked to conduct a health check on children prior to school, and to have children remain home if they exhibit any symptoms of Covid-19 (see addendum below). Staff will refer any students exhibiting symptoms to the School Nurse.• The school will work with the School Resource Officer and traffic direction officers of the local law enforcement office to coordinate safe traffic movement in the car line and to ensure that adherence to protocol is followed by all.
--	---

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<p><u>Bus Arrival Protocol:</u></p> <ul style="list-style-type: none"> • Staff members will be posted to greet buses upon arrival and assist drivers in facilitating the safe exit of students from buses in accordance with social-distancing guidelines. • Students must wear a mask while riding buses, as well as while in the school. Individuals may not opt to wear face shields in lieu of masks. If a person is wearing a face shield, the expectation is that they also wear a mask to fully cover their mouth and nose. • Adequate staff will be positioned appropriately in the bus loading/unloading area and sidewalk entryways to greet and facilitate movement of students into the building in accordance with social distancing guidelines. • There will be a branching walking pattern of student entry into the building, using the sidewalks that connect to the bus loading area. Staff will be positioned to facilitate student entry into the building based upon the student’s grade level and classroom location. Students will enter the building through the doors closest to their classrooms. • Upon entering the building, students will follow the directional floor markings in the main hallways and classroom pods as they walk to their classroom. Staff will be positioned to supervise and guide this process, enforcing social distancing expectations.
<p>Breakfast Procedures</p>	<p>The protocol for student breakfast is as follows:</p> <ul style="list-style-type: none"> • Once in their classroom, students will put away backpacks and belongings in a separate space assigned only to them.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> • Students will wash or sanitize their hands in a one at a time fashion upon entering the classroom. • Trash cans will be placed next to the classroom sink, free of lid for easy disposal. • Tables will be placed by food service staff in classroom pod hallways, for student breakfast placement. • Students will be given breakfast bags by the teacher to be eaten at their classroom desk. • Prior to eating, students will place masks inside their desk. • When masks are off, talking must be minimal and at a level one volume to reduce droplet transmission. • Students will not be permitted to share food. • Students will reapply masks and dispose of breakfast in a one at a time fashion. They will first empty liquids into the sink and then throw away breakfast remains. • After disposing of breakfast waste, students will wash or sanitize hands and return to their desk where they will appropriately help sanitize their space under the direction of their teacher. • Teachers will place all breakfast garbage in the hallway for pick-up by cleaning staff. • Teachers will monitor and record the number of students receiving meals.
Dress Code	<p>We fully expect students to comply with the school dress code. However, given current circumstances, we will permit families to make “best efforts” to comply for a period not to extend beyond the month of October, 2020.</p>

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> • NOTE: “Best efforts” means that students, if not in full compliance, should maintain dress that reasonably resembles the school dress code.
<p>Lunch Procedures</p>	<p>The protocol for student lunch is as follows:</p> <ul style="list-style-type: none"> • Student lunches will be eaten in the classroom, or with the home-based class in an appropriate outdoor space (weather-permitting) under the direct supervision of adequate staff. Social distancing requirements will be in place during lunch procedures regardless of indoor or outdoor location. • Prior to eating lunch, students will wash or sanitize their hands one at a time at the classroom handwashing station. • Trash cans will be placed next to the classroom sink, free of lid for easy disposal. • Tables will be placed by food service staff in classroom pod hallways for student lunch placement. • Students will be given lunch by the teacher to be eaten at their classroom desk. Students who bring their own lunch will eat their lunch at their desk. • Prior to eating, students will place masks inside their desk. • When masks are off, talking must be minimal and at a level one volume to reduce droplet transmission. • Students will not be permitted to share food.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> • Students will reapply masks and dispose of lunch in a one at a time fashion. They will first empty liquids into the sink and then throw away lunch remains. • After disposing of lunch waste, students will wash or sanitize hands and return to their desk where they will appropriately help sanitize their space under the direction of their teacher. • Teachers will place garbage in the hallway for pick-up by custodial staff. • Teachers will monitor and record which students receive lunch.
<p>Afternoon Dismissal Procedures</p>	<p>Afternoon dismissal protocols are as follows:</p> <p>Appropriate staff will maintain a listing of students who are designated as car riders, bus riders, and walkers for reference during dismissal procedures.</p> <p>At this time, we are not offering school-based afterschool programs to students.</p> <p><u>Car Rider Dismissal Protocol:</u></p> <ul style="list-style-type: none"> • Car riders will remain in home-based classes during dismissal. A staff member will call student numbers or name from the car line by radio. A receiving staff member will announce the car number or student name via intercom for students to walk to the front

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<p>door for dismissal. A staff member will be stationed at the front entrance to release the student.</p> <ul style="list-style-type: none">• Classroom teachers will remain at the classroom door to monitor students being released from the classrooms to the main hallway. Other school personnel will be stationed throughout the school to monitor student traffic to exits and enforce social distancing expectations.• Staff members will be stationed in front of the school to escort children to cars that are waiting in front of designated spots. Students will remain on socially distanced markers until escorted to their car. (Siblings will stand together in designated marker)• Parents will not be permitted to exit cars or park in school parking lots to enter the building during car rider pick-up. All parents and adult drivers are asked to remain within cars to wait for students to arrive at the vehicle. <p><u>Bus Rider Dismissal Protocol:</u></p> <ul style="list-style-type: none">• Bus riders will remain in home-based classes during dismissal. Individual bus numbers will be called through the intercom system.
--	--

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> Classroom teachers will remain at the classroom door to monitor students being released from the classrooms to the main hallway. Other school personnel will be stationed throughout the school to monitor student traffic, supervise children exiting to the bus area, and to monitor exits and enforce social distancing expectations. Staff members will be stationed outside of the bus exit to ensure students are distanced. Students will be dismissed from the sidewalk to load the bus, seat by seat. <p><u>Walker Dismissal Protocol:</u></p> <ul style="list-style-type: none"> Students designated as walkers will receive an announcement to meet with a designated staff member(s) under the front portico and will then under the supervision of staff walk to the appropriate location in a socially distanced manner.
<p>Recess</p>	<p>Recess protocols are as follows:</p> <ul style="list-style-type: none"> Home based classrooms will remain together during recess and follow a schedule to report to specified locations for this timeframe. Classes will not intermingle as a measure of preventing multiple contacts.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none">• Grade level recess times and/or locations will be staggered to minimize contact and ensure that larger groupings of individuals do not occur in any given location.• Playground and fitness trail equipment will remain closed to facilitate proper social distancing.• Staff will supervise students during recess timeframes and enforce social distancing expectations of maintaining six (6) feet or more of space between persons. Students will engage in safe social-distanced games or activities during this time. Equipment such as balls and sporting items will not be shared.• Students will have opportunities to utilize outdoor spaces on the school campus for recess times, including the fitness trail walking area, playground fields, courtyard, sidewalk areas, basketball court, and grassy field spaces.• When outdoors, students will be permitted to remove masks, with the expectation in place that all students and staff continue to maintain a minimum of six (6) feet of social distance from other individuals.• If weather necessitates that students stay indoors for recess, students will wear masks and participate in appropriate socially distanced activities within indoor spaces.• School staff will work together to plan and generate a list of engaging social distancing activities for children to participate in during recess time (including but not limited to hopscotch, scavenger hunts, red light/green light, Yoga activities).• All students and staff will replace masks on their face prior to returning to the interior of the building.
--	---

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

<p>Media Center Access and Protocols</p>	<p>The protocols regarding practices within and use of the HHIESCA Library Media Center (LMC), across all school grade levels are as follows:</p> <p><u>In-Person Services:</u></p> <ul style="list-style-type: none">• Students will receive in-person instruction by the Library Media Specialist in collaboration with classroom teachers regarding placing <i>Holds</i> through Destiny Discover.• Masks required by all patrons who enter the library.• Drop-in visits by classes or individuals will be suspended during this time of Covid-19.• The outdoor amphitheater in the school’s middle courtyard will be used for reading books aloud to students. There will be colored dots defining the seating options for each student and teacher(s), in accordance with DHEC social distancing guidelines.• A schedule will be created with 30-minute time slots for the entire year, which will allow opportunities of all classrooms to enjoy the Library Media Center (LMC).• Materials, resources and books will <u>only</u> be handled by the Media Staff in the library.• Books that need to be returned will be placed in a box in each classroom, for return, and picked up by Media Staff each morning within a designated timeframe. Books will be placed in quarantine for a period of at least five (5) days.• Designated bin containers will be used for book collection, labeled by day of the week (Monday – Friday).
---	---

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none">• Media staff will deliver books checked out on <i>Hold</i> in Destiny to students in classrooms at a designated time each afternoon.• Classes who enter the Media Center for pre-scheduled lessons or story time, will be required to sanitize their hands before being seated. Hand sanitizer pumps will be placed throughout the library.• Students will be spaced in a socially distanced manner throughout the Library Media Center (LMC) during classroom sessions.• Foot traffic through the Library Media Center (LMC) will not be permitted throughout the school day for any purpose other than pre-scheduled classroom visits, lessons, or activities. <p><u>Virtual Services:</u></p> <ul style="list-style-type: none">• Live Zoom instruction will be scheduled with each virtual classroom and hosted by the Library Media Specialist (LMS).• Virtual students will receive instruction by the LMS in collaboration with the classroom teacher regarding e-resources, apps, and best ways to find and read e-books.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

<p>Special Education Students</p>	<p>Special Education will receive services based on their Individualized Educational Program (IEP).</p> <ul style="list-style-type: none"> • Amendment of existing Individualized Education Plans (IEPs) may be held as appropriate to address new student needs and services • Distance Learning Plan meetings have been held for all students who remain on virtual learning. • Meetings will be held virtually unless an in-person, socially distanced meeting is requested. • Eligibilities, reviews and Manifestation Determination Review meetings will all proceed
<p>Restrooms</p>	<p>The protocols for restroom usage and cleaning are as follows:</p> <ul style="list-style-type: none"> • Custodial cleaning schedules will be maintained within all restrooms, inclusive of those within classroom spaces, offices, and in hallways will be posted visibly inside of the restrooms, with sanitation occurring regularly throughout the day. This will be monitored by administration on an ongoing basis and filed weekly. • Classroom pod restroom use will be streamlined so that students assigned to that pod will utilize the pod restrooms to minimize movement throughout the building. • Male and female restroom in B, C, D, and E pods will be designated for student use – these pods house home-based classrooms of grade levels 1-5. • Hallway restrooms will be clearly marked for students <u>or</u> adults.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> • Social distancing visuals will be posted around and within restrooms, and handwashing signs will be placed above sink wash stations. • Maximum occupancy signs will be placed outside of restrooms with number of maximum occupants – no more than one (1) individual for two-stall restrooms, or two (2) for three-stall restrooms. • Urinals or stalls will be marked off in between rows of three or more fixtures to allow more distance in the restroom. • In restrooms containing two (2) stalls or two (2) urinals, only one fixture will be available for use. • Individualized classroom restroom breaks will be facilitated by teachers on a grade level schedule to minimize crossing of students in hallways and allow students added opportunity to utilize restroom facilities. • The main doors of classroom pod restrooms will remain propped open for ventilation. • No more than one student from each class should leave to use the restroom at a time beyond the designated restroom breaks. As students utilize facilities during class, staff will monitor from outside of the restroom for safe distancing practices.
Water Fountains	The water fountains in the building will not be available for use. Students will be encouraged to bring water bottles for their own use throughout the day. Each classroom at HHIESCA is equipped with a sink that will allow for easy access and refill of water bottles throughout the day.
Visitors to the Building	Based on DHEC suggestions/ recommendations:

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> ● Limited Visitors - visitors will be by appointment only (limited number daily). ● Minimize others in the classroom - No classroom volunteers will be allowed – this will be reassessed throughout the school year. ● Parents will be asked to remain in cars during morning drop off. ● Standard vetting questions for all volunteers, visitors, vendors, etc. ● Require face coverings/masks for all visitors ● Maintenance (exterminators, filter change, etc.) will check in through front office. ● Nutrition vendors will check in with nutrition manager upon arrival. ● The front office entry will be marked for maximum occupancy in accordance with social distancing guidelines. ● A one-way directional flow of foot traffic for visitors checking into the office will be established and marked for staff reference.
<p>Facilities</p>	<p>Based on DHEC considerations for schools:</p> <ul style="list-style-type: none"> ● Students will be able to bring their own water bottle. Students may fill/refill their water bottles in their classrooms sink stations.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> • Provide isolation rooms for ill students/staff/visitors until they can exit the building. • Increase signage in the building in various locations as reminders. • Classrooms, office area, cafeteria, and high-volume areas will be sanitized daily. • The custodial staff will be following the school cleaning and sanitizing plan for our building. • The custodial staff will utilize industrial sanitizing misting machines to sanitize classrooms, common areas, and large spaces throughout the school on a consistent basis. • Restrooms will be cleaned multiple times throughout the day.
<p>Safety Supplies and Materials</p>	<p>Please note:</p> <ul style="list-style-type: none"> • BCSD has an adequate supply of cleaning/sanitation products in stock for the first semester. Additional supplies have been ordered and will be available for the semester. • We currently have signage, thermometers, face coverings/masks, gloves, sanitizing chemicals, spray bottles, disinfectant wipes, hand sanitizer, and hand soap. • All staff and students will be required to wear masks. Masks have been added to the student dress code. Staff and students are encouraged to bring their own masks. We will have extra masks for students that need a mask.
<p>Sanitation</p>	<p>The following sanitation protocols will be deployed:</p>

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> • Frequently sanitize classrooms: Teachers/staff will use the sanitizing spray at the end of each day as well as throughout the day as necessary with the assistance of custodial staff. • Custodial staff will concentrate on high touch areas and restrooms multiple times throughout the school day. • The nurse, teachers, and staff will reinforce good hygiene practices frequently. This will include handwashing before and after lunch in their classrooms. Students will also wash their hands at all visits to the restroom.
<p>COVID-19 Infection</p>	<p>Please see the addendum below for further details.</p>
<p>Health Protocols</p>	<p>The following health protocols are in place:</p> <ul style="list-style-type: none"> • Parents are asked to conduct a health check on children prior to school and to have children remain home if they exhibit any symptoms of Covid-19. Staff will refer any students exhibiting symptoms to the School Nurse. • Two (2) spaces will be maintained for students seeing the School Nurse, a well space and an isolation space. • The well space will be maintained for students who experience a health-related situation that is not related to Covid-19. • The isolation space will be maintained for students who exhibit symptoms of Covid-19. This space will be maintained separately from other spaces and well students/staff will not be permitted to enter. Signage will mark this area.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

	<ul style="list-style-type: none"> • A restroom will be designated adjacent to the isolation space and will be specifically designated for use by students exhibiting symptoms of Covid-19. Signage will mark this restroom. • The isolation space will be disinfected following all uses by students exhibiting symptoms, as will the isolation restroom. Cleaning practices will be administered in accordance with DHEC guidance. • Parents of students exhibiting symptoms of Covid-19 will be contacted by the school and asked to pick children up within the hour. The School Nurse and Principal will provide parents with documentation regarding recommended procedures in response to students demonstrating symptoms per DHEC guidance and the BCSD District Reopening Plan. • Please see the addendum below for further details.
<p>Transportation and Bus Riders</p>	<p>Transportation protocol for busing is as follows:</p> <ul style="list-style-type: none"> • All students and personnel occupying space on the bus will be required to wear a mask at all times while on the bus, inclusive of the driver. • Buses will be operated at 66% loading capacity. • Buses will be loaded from back to front and students will exit buses from front to back to enforce social distancing practices. • Students will exit the bus one seat at a time. • Seating charts will be in place to limit movement about the bus on a day-to-day basis.

**BEAUFORT COUNTY SCHOOL DISTRICT
 Hilton Head Island Elementary School for the Creative Arts
 Daufuskie Island Elementary School
 REOPENING PLAN**



Nikki Lucas, Principal

	<ul style="list-style-type: none"> • Bus seats will be limited to two occupants per seat. • The top hatch of each bus as well as the first several windows of the bus will be vented to allow air circulation through the space. • Buses will be disinfected twice daily. • Any instances of confirmed Covid-19 cases of students riding buses will be handled in accordance with DHEC guidance and the information provided in the addendum below.

**Beaufort County Schools and Hilton Head Island Elementary School for the Creative Arts & Daufuskie Island Elementary
 COVID-19 RESPONSE**

What happens when there is a COVID-19 diagnosis, exposure or when someone is experiencing symptoms?

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

Beaufort county School District (BCSD) closely monitors up-to-date guidance from our public health officials to determine when our students should be sent home and when they may return to the school building after being notified of a confirmed COVID-19 diagnosis or test, an exposure or close contact with COVID-19, or when someone is experiencing symptoms. Please inform your school nurse of any potential COVID-19 exposures.

BCSD relies heavily on DHEC, CDC and our Medical Director to assist us in making a range of decisions for our district.

For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

This would include living in the same household as a sick person with confirmed COVID-19 or caring for a sick person with confirmed COVID-19.

Students and staff should be excluded from school if they have any of the following with or without fever:

- Shortness of breath or difficulty breathing -or-
- Loss of taste or smell -or-
- New or worsening cough

If these symptoms are explainable by an underlying condition (such as shortness of breath for an individual with asthma) exclusion may not be necessary.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

This is not a complete list of all symptoms of COVID-19, but only those that should trigger an automatic exclusion and evaluation for COVID-19. Other symptoms may include: fever, chills, fatigue, muscle or body aches, headache, sore throat, congestion or runny nose, nausea/vomiting, or diarrhea. Many COVID-19 cases show no symptoms at all, and a person is able to spread the virus up to two (2) days before they have any symptoms. Given the overlap of these symptoms with other more common illnesses and the lack of symptoms in many cases, it is not possible to identify and exclude all cases of COVID-19 through screening of symptoms. Careful preventive actions within the school are needed to reduce the chances of spread.

If the student or staff is having symptoms, they should stay home and contact their supervisor, their school nurse and their healthcare provider

If the student or staff are at school, the school will isolate and send home. The diagnosis from the healthcare provider should be reported to the school nurse.

If a school determines that a student or staff member was contagious with COVID-19 while on campus, DHEC requests that these individuals be reported to the appropriate regional DHEC office by phone within 24 hours. DHEC will also notify schools of any reported cases that may have been contagious while on campus. All close contacts at the school will need to be identified and reported to DHEC. This will include everyone the ill individual would have been within six (6) feet of for fifteen (15) minutes or more. (This will be done by the school nurse).

Student/staff has a negative diagnosis of COVID-19

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

- Students or staff excluded for these symptoms can return if they either test negative for COVID-19 using a PCR test (mouth or nose swab or saliva test) or similar test that directly detects the virus or a medical evaluation determines that their symptoms were more likely due to another cause (e.g. sore throat due to strep throat).
- In this latter case, the individual can return when they meet criteria for that condition.
- Siblings of the symptomatic student may also return the day after receipt of the negative diagnosis.

Student/staff has a positive diagnosis of COVID-19

Students and staff who test positive for COVID-19 and persons with symptoms of COVID-19 (see list above) who do not get tested, should isolate until:

- Ten (10) days* have passed since symptoms started - and –
- Twenty-four (24) hours have passed since last fever without taking medicine to reduce fever - and –
- Overall improvement in symptoms.

Those who test positive by a PCR (mouth or throat swab) test or similar viral test but do not have symptoms will be required to stay out of school until ten (10) days* after the specimen was collected.

Note: some people may be required to extend the isolation period to twenty (20) days. Their doctor will need to determine if this is necessary. School Nurse will contact the family about the return of student's siblings per DHEC guidelines.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

Cases in classroom

If a student or staff member tests positive, they could have been contagious with the virus up to 48 hours before their symptoms began or before their test specimen was collected (for those with no symptoms).

- It is essential that staff ensure 6 feet or maximum distancing between students and other staff while in the classroom and throughout the day to limit the possibility of transmission.
- Anyone known to be a close contact (defined as being within six (6) feet for fifteen (15) minutes or more) to a COVID-19 case while contagious must be excluded from school for fourteen (14) days after last contact with the person with COVID-19.
- People who have recovered from a confirmed illness (PCR test, nose or throat swab test or saliva test) in the past three (3) months will not need to quarantine after a close contact with someone with COVID-19. See “Quarantine” below
- For any classrooms where social distancing could not be maintained (classes with young children who do not have assigned seating throughout the day), all children and staff must be considered close contacts and must complete a fourteen (14) day quarantine period.
- Students and teachers in a classroom with a known COVID-19 case in which social distancing was reliably maintained should remain together in the same cohort to the extent that is possible. They should receive screening for fever and symptoms (see above) each morning until 14 days after last contact with the case. Note: anyone determined to be a “close contact” must be excluded.
- Any of these students or teachers who are monitored and found to have symptoms of COVID-19 should be sent home and excluded and will be required to be tested or complete the required isolation and initial quarantine period to return to school.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

- If 3 or more COVID-19 cases are identified within a classroom within fourteen (14) days of each other, consideration should be given to excluding all students and staff in the classroom for fourteen (14) days after contact with the last identified COVID-19 case.
- The classroom will need to be closed for cleaning and disinfection before use again.
- Students who are sent home will be allowed to complete work through distance learning.

Quarantine

Some students or staff may have been told they were a close contact to a case of COVID-19 and have to complete a quarantine period. This means they will be required to stay home so they do not risk exposing others to COVID-19 if they become sick. For students, a parents' note that they have been cleared from quarantine may be used to allow return to school. CDC provides guidance on appropriately counting the quarantine period for different scenarios.

- Household contact: If the child or staff member lives in the same household as the case, they will have to quarantine an additional fourteen (14) days after the date their household member has been cleared from their isolation period. (Will be 24 days)
- Other close contact: If a child or staff member has been told they are a close contact to a case of COVID-19, they will need to quarantine until 14 days after the last contact with the case.
- Other household member in quarantine: If the child or staff member lives in the same household as someone in quarantine, they will not necessarily need to quarantine themselves unless the household member in quarantine is determined to be a COVID-19 case. DHEC will notify those who are required to complete quarantine.

BEAUFORT COUNTY SCHOOL DISTRICT
Hilton Head Island Elementary School for the Creative Arts
Daufuskie Island Elementary School
REOPENING PLAN



Nikki Lucas, Principal

- The person must provide either a note from a healthcare provider that they had the positive lab result in the past three (3) months or provide a paper or electronic copy of the results (SARS-CoV-2 RNA – Detected or Positive)

NOTES:

1. *For any negative test result, we will follow the recommendations of the healthcare provider for the individual student and continue as normal, in the classroom, while monitoring the other students.*
2. *If multiple students in the same classroom exhibit symptoms, the entire class will be sent home until diagnoses can be obtained.*
3. *Students, who are sent home while awaiting a diagnosis, will be allowed to complete work through distance learning.*
4. *If at any time during this process, the number of classes sent home reaches 50% of established academic classes, we will close the school for 72 hours. This will allow a 24- hour period of isolation for the school and 48 hours for the building to be sanitized.*